



SPRING READINESS CHECKLIST

MAINTENANCE & REPAIR + VENDORS

Review property for needed repairs and contact vendors well in advance of the season. This includes pest control, landscapers, handymen, AC/HVAC, plumbers, electricians, and cleaners. We are happy to provide referrals as needed. Getting squared away with vendors and contractors early on will help to ensure faster issue resolution when things come up in-season.

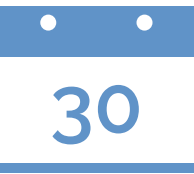
Many landscapers and cleaners fill up early, so plan to secure these vendors by February/March at the latest. If you are a Full Service homeowner, we will secure and coordinate cleaners for you as needed.



*(Days before
season begins)*

UTILITIES

If the house is vacant during the off-season, make sure water and all utilities are turned on and tested at least 45 days before the beginning of the season.



INVENTORY

Review amenities that are being marketed in your listing. Contact us right away if something has changed since on-boarding or last season (i.e., renovations not finished, kayaks no longer for guest use).

Replace or repair advertised items as needed. If you are under the Full Service program, we will do a pre-season walk-through of the property and can coordinate replacement of items such as beach gear.

BEDDING

Inspect mattresses, pillows and bed covers. All mattresses should have quality, hypoallergenic covers to prevent bed bugs and stains. Additional pillow tops, memory foam toppers and mattress pads are recommended. Mattresses greater than 5 years old should be replaced. Swap out any stained pillows and cover all pillows with fresh pillow protectors. Blankets and comforters should be hole and stain-free. If you are under the Full Service program, we will swap out bedding as needed throughout the season.



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HOUSE RULES & WELCOME BOOK

Prepare house guidelines and local area guide (see Welcome Book Template). We recommend also making signs around the house for rules/tips such as AC instructions, surfaces that require special cleaners, etc.

LOCKS & KEYS

Test and repair/replace all keys, locks and lockboxes as needed. There should be two sets of keys in the lockbox for guests. Make a spare key to hide on the property - one of the toughest issues to resolve is when a guest locks themselves out. A hidden key will ensure we can mitigate the issue without having to call you or a locksmith.

Homeowners under the Standard Service program are responsible for providing their own lockbox. Nauset Rental will provide a lockbox for Full Service owners and will handle the keys.



TV & INTERNET

TV & Internet must be turned on and tested at least 2 weeks prior to season start. Routers and cable boxes quickly become outdated and can easily be switched out with Comcast. Make sure your property has the most up-to-date equipment to ensure smooth sailing throughout the season. Leave a note with any specific operating instructions for renters.

STREET NUMBERS & LAWN SIGN

Make sure that your house's street numbers are clearly visible from the street (even in the dark). If your house sits back from the street, it should have a numbers at the start of the driveway and on the house itself. If you haven't already confirmed with us, let us know if you would like a complimentary Nauset Rental lawn sign.

TRASH & RECYCLING

At this point you should be confirmed with a professional hauling service such as Nauset Disposal. Please confirm the trash service provider, season start and end dates, days of pickup and any special instructions for renters. We recommend bi-weekly service to reduce trash issues throughout the season.



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OUTDOOR DINING & OUTDOOR SHOWER

Make sure the grill is in good shape and clean (not rusty or falling apart). Stock 2 full propane tanks - one on grill and one spare nearby. We will supply and refill throughout the season for Full Service owners. All outdoor furniture should be set up, tested for safety, and cleaned.

VALUABLES

Move and lock all valuables/owner items into owners closet etc. If you are locking a utility room or basement that has an electric panel in it, please inform us and provide instructions for access.

CLEANING SUPPLIES

See Inventory Checklist. Standard Service owners must stock cleaning supplies to ensure that cleaning crew and renters will be well-supplied throughout the season. We will replace/refill/etc. for Full Service owners, but we recommend starting the season with a good stock of cleaning supplies.

REPLACE BATTERIES & CHECK SMOKE/CO₂ DETECTORS

Replace batteries in smoke / CO₂ detectors, remote controls, etc. Smoke and CO₂ detectors must be tested and replaced to ensure guest safety. Under the Full Service program, we will check and replace batteries, smoke detectors, and CO₂ detectors during the pre-season walk-through and throughout the season. You will be billed for smoke detector/CO₂ detector replacement.

HVAC

Check/replace central AC filters. Install window units and ensure they are in clean, working condition. We can assist with installation for Full Service owners.

LANDSCAPING AND BRUSH CLEARING

Lawn should be mowed and yard should be clear of poison ivy, dead brush, etc.